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Grampian Primary Academy Accessibility Plan

Date: September 2019

Purpose

This Accessibility Plan is designed to ensure that Grampian Primary Academy complies with equality and disability legislation and best practice. The school is committed to providing an environment which respects and values all pupils, staff, parents and visitors and endeavours to make special efforts to ensure that all groups prosper and can fully access the school's facilities and services, including those with disabilities and special educational needs. In preparing this plan, the school took account of the school's public sector equality duty set out in the Equality Act 2010 and consulted with staff, parents and pupils.

This plan is made available on the school's website and is also available in large print or other accessible formats if required.

Duties on the school

- Not discriminate against pupils and adults with a disability for a reason related to their disability.
- To make reasonable adjustments to ensure that pupils and adults with a disability are not put at a disadvantage in comparison to pupils who are not disabled (the reasonable adjustment duty).
- The Accessibility Plan needs to be reviewed by the school every three years and it must be published in an easily accessible location such as the school's website.

Reasonable adjustment duty

The school is committed to making reasonable adjustments* to allow pupils and adults with disabilities to access the educational provision and related services at the school.

We plan, over time, to increase progressively the accessibility of the school to pupils with disabilities (the planning duty).

Planning duty

- There are three strands to the planning duty:
- increasing physical access
- increasing access to the curriculum
- increasing access to written information.

Increasing physical access

Improving the physical environment of the school for the purpose of increasing the extent to which pupils with disabilities are able to take advantage of education and associated services provided or offered by schools; for example: aids to physical access – ramps, handrails, lifts; or physical aids to access education – ICT equipment, specialist desks and chairs.

**The reasonable adjustment duty does not apply to physical alterations to schools and we are not required to make physical alterations to the fabric of the school in order to meet the needs of pupils with a disability.*

Increasing access to the curriculum

Increasing the extent to which pupils with disabilities can participate in the school's curriculum, for example: staff information and training, classroom organisation, timetabling.

Increasing access to written information

Improving the delivery to pupils with disabilities of information which is already provided in writing to pupils without disability, such as handouts, timetables, newsletters; for example, in Braille, audio tape or large print formats, and the provision of information orally.

Communication with parents

In order to best meet the needs of a pupil with a disability, the school requires full information. Parents are expected to work with the school and provide full information about any disabilities, special educational need or other relevant information to the school before and after the pupil has started at the school.

Accessibility Audit

At Appendix 1 is an accessibility audit relating to the above three planning duty areas which we have completed prior to completing the Accessibility Plan.

Accessibility Plans

At Appendix 2 is an action plan relating to the above three planning duty areas which we have completed after the Accessibility Plan were completed. Having identified the barriers to access we then identified strategies to eliminate the barriers. For each issue identified in the audit we:

- converted it into a target
- outlined any actions required
- identified whether the actions will be short, medium or long-term priorities
- identified the source of funding

The school is committed to delivering the accessibility plans within a reasonable time and in ways which are determined after taking account of the pupils' disabilities and any preferences expressed by them or their parents.

Complaints

If you wish to make a complaint regarding any aspect of this plan, please refer to the school's Concerns and Complaints Policy.

Review

During the period to which this plan relates, the school will keep the plan under review and will make revisions and updates as necessary.

The Education Director will monitor the school's compliance with the plan on an annual basis. The Trust will review the template plan every two years.

Appendix 1: Accessibility Audit

[Template to be amended and completed by the school]

Questions to ask	Issues identified	Barrier to access?	What sort of issue is it? <i>e.g. training, policy, documentation, physical environment, communication</i>	Transfer to the accessibility plan?
1. Culture and ethos –policies and practices				
1.1 Is everyone made to feel welcome, including those with physical disabilities or sensory impairments?	None			No
1.2 Are there high expectations of all pupils and staff?	Yes			
1.3 Do staff, Local Governors and pupils share a philosophy of inclusion?	None			
1.4 Are pupils equally valued?	Yes			
1.5 Do staff seek to remove all barriers to learning and participation?	Yes			
1.6 Are lessons made accessible to all students?	Mostly		Developing strategies with teachers for all learners to access all aspects of the curriculum	Yes
1.7 Do you make the best use of teaching assistants (LSAs, HLTAs)?	Yes			

Questions to ask	Issues identified	Barrier to access?	What sort of issue is it? <i>e.g. training, policy, documentation, physical environment, communication</i>	Transfer to the accessibility plan?
2. Staff training				
2.1 Do you ensure that staff are familiar with technology and practices developed to assist people with disabilities?	Assistive technology is not used in school	For a minority of pupils	Training is needed in this area so that teachers can maximise accessibility and learning for all	Yes
2.2 Do you ensure that teachers and teaching assistants have the necessary training to teach and support pupils with a disability?	Yes – work with outside agencies to support individualised plans	No	Ongoing training opportunities	Yes
2.3 Are your staff aware of how classrooms should be optimally organised for pupils with a disability?	Staff make the best use of the space that they have		Classrooms are restrictive in terms of physical space and layout.	Yes
2.4 Have staff received training in ensuring that lessons are responsive to the diverse nature of pupil needs and abilities?	Yes		On-going so that it is tailored to individual learners	Yes

Questions to ask	Issues identified	Barrier to access?	What sort of issue is it? <i>e.g. training, policy, documentation, physical environment, communication</i>	Transfer to the accessibility plan?
3. Provision of written information				
3.1 What provisions are made for making information available to all people who may need access to goods, services and facilities?				
3.2 Do you provide access to computer technology appropriate for pupils and adults with disabilities?				
3.3 Do you provide access to internet resources appropriate for pupils and adults with disabilities?				
3.4 Do you ensure that information is presented to groups in a way which is user-friendly for pupils and adults with visual disabilities e.g. by reading aloud, overhead projections and describing diagrams?				
3.5 Do you have the facilities to produce written information in a variety of font sizes?				
3.6 Do you make use of RNIB guidelines formats? (RNIB guidelines may be obtained from www.rnib.org.uk)				

Questions to ask	Issues identified	Barrier to access?	What sort of issue is it? <i>e.g. training, policy, documentation, physical environment, communication</i>	Transfer to the accessibility plan?
4. The physical environment <i>Consider all the areas to which pupils should have access, including all academic, sporting, play, or social facilities. These would include classrooms, the assembly hall, canteen, library, gymnasium and outdoor sporting facilities, playground and common rooms.</i>				
4.1 Are there any physical structures such as doorways, steps and stairs which may act as barriers for pupils and adults who use wheelchairs?	No			
4.2 Are toilet facilities and showers accessible to wheelchair users?	2 disabled access toilets in school		No showering facilities in school	
4.3 Are there safe pathways of travel around the school site and parking arrangements?	The school is all on one level		Need a clearly marked disabled parking bay in the school car park	Yes
4.4 Is there any decor which may be confusing or disorientating for pupils and adults with a disability with a visual impairment, for example floors and walls which are the same colour?				
4.5 Are there any signs which may be confusing or inadequate, for example at the wrong height to be seen by wheelchair users or with little contrast between lettering and background, or with font which is too small to be easily visible?				

4.6 Is there accessible storage to enable pupils and adults with a disability to access aids and equipment?				
4.7 Are there arrangements which might prevent the inclusion of people with disabilities that affect their hearing – including rooms with poor acoustics and noisy equipment?	Yes – physical limitations of the school building		All of our classrooms have poor acoustics due to the amount of glass. Where there is not a lot of glass, then there are noisy extractor fans to keep the rooms cool	No
4.8 Are there non-visual guides to assist people to use buildings including changes in surfacing materials, lifts with tactile buttons etc?				
4.9 Do emergency and evacuation systems include alarms with both visual and auditory components?	Yes			

Appendix 2: Accessibility Plan template

Short term	
Targets	Availability of written material in alternative formats
Strategies	Make our signs around school accessible for children and adults with Communication and Interaction difficulties. Guidance from above is made available to all staff.
Outcome	The school provides written information in alternative formats when required, using Widgit Online
Timeframe	By end of Term 3 2019/20
Goals achieved	Written information provided in alternative formats upon request.

Medium term	
Targets	Ensure internal decoration of school benefits pupils and adults with sensory processing difficulties. All staff able to differentiate the curriculum to take into account a range of disabilities.
Strategies	Seek advice from Physical Impairment Team on appropriate colour schemes and blinds and follow this when refurbishing.
Outcome(s)	Teachers are more fully able to meet the requirements of disabled children's needs with regard to accessing the curriculum.
Timeframe	During Term 1 2019/20 During Term 2 2019/20
Goals achieved	Physical accessibility of school increased 100% of lessons observed provide satisfactory differentiation.

Long term	
Targets	The parking bay for Blue Badge holders is clearly identified
Strategies	Planned use of devolved formula capital resources in accordance with Asset Management Plan priorities.
Outcome(s)	There will be a clearly marked space with the greatest accessibility into and out of the vehicle
Timeframe	As budget allows
Goals achieved	Physical accessibility of the school increased.