



Grampian Primary Academy

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Website: www.grampian.derby.sch.uk

Headteacher: Mrs. M. Murfin



National 'Outstanding Winner'
21st Century Learning Alliance Award

Tuesday 1st September 2020

Returning to school in September 2020

How will we drop our children off at school?

In order to ensure we don't have everybody on the school site at the same time, all classes have been given a time slot and a gate to enter school. It is really important that everyone sticks to the times and gates given. We will be giving lots of reminders throughout the days and weeks ahead.

When on the school site, everyone must follow the one-way system but there will be staff on hand to provide help and guidance. At the top of each path, you will be met by a member of staff who will tell the children where they need to go to meet an adult from their class or phase. We are only a small school so the staff can be easily seen from the footpaths. Parents will say goodbye to their children and the children will make their way into school.

In order to prevent queuing, we need the entry into school to be as quick as possible. If there is queue, we ask that families stand on the yellow lines marked on each of the paths. Keeping a 2 metre distance from those that we do not live with will ensure that we all stay safe.

Unfortunately, we have had to close our school bike shed so parents and carers must take any bikes or scooters home after drop-off. Bikes and scooters cannot be left on the school site during the school day.

Before entering the school building, all children will be asked to sanitise their hands. Staff will be on hand to supervise the children and ensure they know exactly what to do and where to go.

What do the children need to bring each day?

Each day the children will need to bring their coat, book bag, water bottle, reading book and reading record. If the sun makes another appearance, a sun hat and sun cream may be required. The children should be dressed in school uniform each day, unless it is their PE day when the children are asked to come into school wearing their PE kit. Everything should be clearly labelled with your child's name. Throughout the school day, we will be keeping the windows and doors open to ensure we have a constant flow of fresh air so please ensure your child has a jumper, cardigan or tracksuit top on their PE day.

It is really important that the children do not bring other things in from home as we make every effort to keep school a safe place for everyone. The children do not need to bring their own stationary from home. We have set each child up with their own stationary pack as we would do usually.

How will we get messages to the teacher?

Parents and carers will not be able to come into the school building – this includes the school office. We will still be able to take messages from parents and carers but we will need to work a little differently to usual. The staff in school will be working hard to ensure the children are well supported with all of our new routines and in becoming familiar with the new classroom environments. It is unlikely that they will be available first thing in the morning or at the end of the day as they need to supervise the children in school. Messages can be shared with the class teacher by:

1. The staff who greet you each morning will be able to take messages that can be passed onto teachers as necessary.



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2. Parents and carers can request a phone call from the class teacher. Please note that teachers will not be able to make these calls when they are in class with the children – these will be made as soon as the class teacher is available e.g. lunchtime or at the end of the day.
3. Parents and carers can also request a phone call from other key staff in school:
 - Mrs Stevens – for matters relating to keeping children happy, safe and secure
 - Mrs Spooner – for matters relating to special needs or children requiring any additional support
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What happens at playtime and lunchtime?

The children will still have playtime and lunchtime with their class. They will not be able to mix with the other classes during these times. We have made some changes to when playtime or lunchtime happen in order to help us manage the number of children in the outdoor spaces.

We will not be offering tuck shop at playtime so parents and carers may wish to send the children with a healthy snack for playtime.

At lunchtime, the children will eat their lunch in the marquees at the front of school. We will be offering our full menu from Monday 7th September. On Thursday 3rd and Friday 4th September, we will only be offering packed lunches as we settle into our new routines. All school lunches must be pre-ordered in advance using the School Money app. Families who usually pay for their lunches will be able to do so at the point of ordering. School will not be able to take any cash payments so all payments must be made via the School Money app.

The children will be asked to wash their hands at the start and end of playtime and lunchtime.

What happens at the end of the day?

Parents and carers have been given a collection time and gate. This will be the same gate as the one used when dropping off the children in the morning. At the allocated time, the children will be ready to leave school to ensure we can dismiss the children swiftly. The KS1 and KS2 classes will be lined up on the playgrounds (unless heavy rain prevents this). Staff greeting parents and carers at the top of the paths will use radios to communicate with staff on the playgrounds to get the children to grown-ups as quickly as possible. If there is a queue, parents and carers are asked to wait on the yellow lines and ensure they maintain a social distance from others that they do not live with.

Y4, Y5 & Y6 children are able to walk home alone if parents and carers have provided written consent. The children will be dismissed throughout the collection time. We will not dismiss the children all together as it is important we control the number of people leaving the school site and promote social distancing.

What happens if my child requires first aid whilst at school?

First aid will be administered as necessary by the appropriate staff in school.

What if my child or someone in our house exhibits symptoms of coronavirus (a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell)?

Do not come to school. Anyone how has symptoms of COVID-19 however mild, must self-isolate for at least 10 days from when the symptoms started. They should arrange to have a test to see if you have COVID-19. All other members of the household must stay at home and not leave the house for 14 days.

What if an adult or child becomes unwell at school and exhibits symptoms like that of coronavirus (a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell)?



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The adult or child will be removed from the other children and adults. They will be taken to separate area in school with appropriate supervision. Parents will be contacted and asked to collect their child immediately in order to self-isolate for at least 10 days. Any siblings in school will also be removed from their classroom sent home to self-isolate. Parents and carers will be reminded that everyone living in the family home must also self-isolate for 14 days.

It is vitally important that school have two emergency contact details for all children and that this information is kept up-to-date at all times.

Adults and children exhibiting symptoms will be asked to book a covid test online, <https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/> or ordered by telephone by NHS 119. Parents, carers and staff will be asked to inform school immediately of the results of a test.

What if an adult or child sent home, with symptoms like that of coronavirus, and later tests negative for Covid-19?

If an adult or child tests negative, if they feel well and no longer have symptoms similar to coronavirus (COVID-19), they can stop self-isolating and return to school. They could still have another virus, such as a cold or flu – in which case it is still best to avoid contact with other people until they are better. Other members of their household can stop self-isolating so siblings who feel well can also return to school.

What if an adult or child in your child's class tests positive for Covid-19?

If an adult or child tests positive, they should follow the guidance for households with possible or confirmed coronavirus (COVID-19) infection and must continue to self-isolate for at least 10 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste. This is because a cough or anosmia can last for several weeks once the infection has gone. The 10-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal. Other members of their household should continue self-isolating for the full 14 days.

School should be informed immediately of the positive test result. School will contact the health protection team and follow the advice given. Anybody who has been in close contact with the adult or child who has tested positive during the period that they were infectious, and ensure they are asked to self-isolate. The health protection team will provide definitive advice on who must be sent home. Children and adults sent home will be advised to self-isolate for 14 days since they were last in close contact with that person when they were infectious.

Household members of those contacts who are sent home do not need to self-isolate themselves unless the child, young person or staff member who is self-isolating subsequently develops symptoms. If someone in a class or group that has been asked to self-isolate develops symptoms themselves within their 14-day isolation period they should follow guidance for households with possible or confirmed coronavirus (COVID-19) infection. They should get a test, and:

- if the test delivers a negative result, they must remain in isolation for the remainder of the 14-day isolation period. This is because they could still develop the coronavirus (COVID-19) within the remaining days.
- if the test result is positive, they should inform school immediately, and should isolate for at least 10 days from the onset of their symptoms (which could mean the self-isolation ends before or after the original 14-day isolation period). Their household should self-isolate for at least 14 days from when the symptomatic person first had symptoms, following guidance for households with possible or confirmed coronavirus (COVID-19) infection.



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