



# Grampian Primary Academy

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Website: [www.grampian.derby.sch.uk](http://www.grampian.derby.sch.uk)

Headteacher: Mrs. M. Murfin



National 'Outstanding Winner'  
21<sup>st</sup> Century Learning Alliance Award

Tuesday 21<sup>st</sup> July 2020

Dear Parents/Carers

## Dinner Money & Cash Payments

On Thursday 3<sup>rd</sup> September and Friday 4<sup>th</sup> September, as we embed the new routines, we will only offer a packed lunch option from the school kitchen. From Monday 7<sup>th</sup> September, we are very pleased that we will be able resume a full lunch offer for our pupils. From the start of the new school year, all meals must be **pre-ordered** in advance. This includes children who are entitled to Universal Infant School Meals (Reception, Year 1 & Year 2) and Free School Meals. Pupils will only be provided with a meal, if a pre-order has been received by school. Ordering will be via our usual payment system School Money (via Eduspot) and a "how to order guide" is attached.

For Nursery or Key Stage 2 families who pay for their child's school meal, this payment must be made via the secure online payment system, School Money. This will also apply for other cash donations made to school e.g. school trips. In order to be 'Covid-safe', we **cannot** accept cash payments any longer.

To place your child's meal you will have to:-

- Download the teachers2parents app on to an electronic device via Play Store or Apple Store.
- We will shortly be sending all parents/carers a link and a password reminder which will also enable you to access the Teachers2Parents site. This is the same as previously issued, which many of our parents/carers have already used.
- When you have chosen your child's meal, you will automatically be directed to the payments page and payment will be required straight away.
- If your child is in Reception, Year 1 or Year 2 or your child is entitled to free school meals, you will not be charged, however you will **still** have to book your child's meal choice.
- You will have until 12.00 midnight to book for the next day.
- A copy of the menu's for next term are available to view on the new school website [www.grampian.derby.sch.uk](http://www.grampian.derby.sch.uk), together with a full how to guide should you need it.

If anyone has any problems with using or accessing the system, please email your name, contact number and query to [admin@grampian.derby.sch.uk](mailto:admin@grampian.derby.sch.uk) and we will endeavour to contact you over the summer holidays to offer support.

Yours Sincerely  
Mrs. M. Murfin  
Headteacher

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