



# Grampian Primary Academy

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Headteacher: Mrs. M. Murfin



National 'Outstanding Winner'  
21<sup>st</sup> Century Learning Alliance Award

Friday 29<sup>th</sup> May 2020

Dear Parents and Carers

We are writing to share with you the preparations we have made in school as we look forward to welcoming a few more children back into school from Monday 1<sup>st</sup> June. As per the government guidance, we have had to ensure that we have a comprehensive risk assessment in place to ensure the safety of pupils, staff and parents during this time. We have had to make some adjustments to our school environment and our normal routines to help keep everyone safe.

## GPA Bubbles

Our class sizes are much smaller than before. The 'bubbles' may contain children from different year groups but we have tried to keep them as close in age as possible. The number of children in any 'bubble' is determined by the size of the classroom/area of school the children are based. Each pupil expected in school has been placed within a bubble. Each bubble is no greater than 15 children. The children and staff within the bubble will stay the same and the 'bubbles' will not mix at any point in the school day.

We have named each of the 'GPA bubbles' – tigers, bears, monkeys, giraffes, lions, elephants & whales. The children will spend some time getting to know the children and staff in their bubble. They will also theme some of their activities in school to the animal.

## Classrooms environments

With less children in each group we have been able to reduce the amount of furniture in the rooms which allows more space for children and staff to move around. We have removed some resources from the environment so we can be very deliberate about what we use each day to support us in cleaning down the environments at the end of each day. All soft furnishings and soft toys have been removed and will not be used during this time.

We will be making lots of use of our outdoor space as we know that this is the safest place for us to be. As the British weather is being kind to us right now, we will ensure we utilise the shaded areas as much as possible. We ask parents and carers to ensure the children have sun cream, sun hats and a freshly filled water bottle each day.

## Entry and exit to school

We have had to stagger everyone's entry and exit onto the school site so that we can keep everyone safe. Everyone has been told which gate they need to use and been provided with a drop-off and pick-up window that must be strictly adhered to. We will ensure that staff and children are ready for these times to make this transition as swift as possible. We have implemented a one-way system in and out of school and staff will be on hand to direct parents and carers where to go.

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## Handwashing and hygiene

Children will be asked to wash their hands throughout the school day and will be reminded to do this by the staff in school. Pupils must come to school in freshly washed clothes each day and are encouraged to wear their white polo-shirts or summer dresses where ever possible. We have increased our cleaning routines so that all areas of school are cleaned throughout the day, including toilets.

Each classroom has plenty of tissues and hand sanitiser. We will be promoting good respiratory hygiene - 'Catch it - Bin it- Kill it' - and we have put up lots of posters to remind everyone.

## Playtimes and lunchtimes

As the 'bubbles' cannot mix, we have carefully planned when and where each group will eat and play. The children will still have their playtimes and lunchtime but they will just be organised differently. Again, we will be optimising all of our school grounds including the front of school. The school hall is being used as a base for the 'whale bubble' so we are unable to use this for lunchtime. We have erected two large marquees at the front of school where the children will eat their lunch. If weather does not permit, they will be eating lunch in their class base. Staff in school will explain these new routines to the children.

As we prioritise pupil, staff and parents' safety and this time, we know that school will look and feel a little different for the children. It will be filled with familiar faces of our Grampian staff team who will guide the children through these new routines and ensure they are safe, happy and settled in their new learning spaces.

With my best wishes,

Mrs. Murfin  
Headteacher

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