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Approved by	Anthem	Next review	January 2022

Process timeline for admission in 2022/2023

Determination Year 2021 – for admission in 2022/23

1 October 2020	Start consultation: Earliest date to start consultation (min 6 weeks) on proposed admission arrangements (i.e. new admission policy).
1 January 2021	Deadline: Local authority to formulate a coordinated scheme for state-funded schools in their area, including any new school or academy that is due to open.
31 January 2021	Complete consultation: Deadline for the completion of the consultation on proposed admission arrangements.
28 February 2021	Determine admission arrangements: Deadline for admission arrangements to be determined even if they have not changed from the previous year and a consultation has not been required.
28 February 2021	Deadline: After which the Secretary of State may impose a coordinated scheme if local agreement has not been secured by this date.
15 March 2021	Send determined admission arrangements to LA: Deadline for admission authorities to send a copy of their full determined arrangements to LA.
15 March 2021	Publish your admission arrangements: Deadline for local authorities to publish on their website the proposed admission arrangements for any new school or academy which is intended to open within the determination year, details of where the determined arrangements for all schools, including academies, can be viewed, and information on how to refer objections to the Schools Adjudicator. Academies should also publish admission arrangements on their own school website, displaying them for the whole offer year.
15 May 2021	Schools Adjudicator deadline: Deadline for objections to the Schools Adjudicator.
30 June 2021	Deadline: Local Authorities to report to the School Adjudicator on admission arrangements in their area.
8 August 2021	Send info to LA: Deadline for admission authorities to provide admission arrangements information to the local authority to allow them to compile composite prospectus.

Offer year 2020 - for admission in 2021/22

12 September 2021	LA to publish prospectus: Deadline for local authorities to publish composite prospectus.
31 October 2021	National closing date for secondary school applications.
15 January 2022	National closing date for primary school applications.
28 February 2022	Publish appeals timetable: Deadline for admission authorities to publish their appeals timetable on their website.
March 2022 to end August 2022	Late applications: Parents apply to the local authority in which they live for places at their preferred primary or secondary schools/academies.
1 March 2022	National offer day for secondary school places.
16 April 2022	National offer day for primary school places
30 June 2022	Deadline: Local authorities to report to the Schools Adjudicator on admission arrangements in their area. Appeals: Admissions authority to adhere to timescales in Schools Admissions Appeals Code
September 2022	New intake starts at school In-Year applications: Post August 2022, an application for admission between September 2022 and end of Summer term 2023 is an ‘in-year’ application, and parents will need to apply to the academy’s admission authority directly. The LA should provide a form and info.

September 2022 entry – appeals timetable

Appeals for children refused a place at a preferred school for admission to Year 7 or Reception class in September 2021 will be heard according to the following statutory timescales:

	Offer date	Appeals lodged	Appeals to be heard
Secondary	1 March 2022	by 30 March 2022	within 40 school days
		after 30 March 2022	within 30 school days
Primary	16 April 2022	by 17 May 2022	within 40 school days
		after 17 May 2022	within 30 school days

Parents/carers will be notified of their appeal date at least 10 school days before the hearing.

A copy of the school's statement of case will be sent to each parent/carer five school days before the hearing.